BOARD OF DIRECTORS
Meeting Minutes
December 12, 2023
Forest Glen Golf and Country Club Community Center

President Richard Davenport called the meeting to order at 6:30 p.m.

In attendance were Rae Jean Walker, Bob Castonguay, Sue Roehl, Marilyn Moser, Jim Rawson, Richard Davenport, Stu Rubin, Karen Davenport, David Orr, Kris Morton, Chuck Ferber and Lanelle Bishop.

1. Meeting Minutes from November 14, 2023 were reviewed. Marilyn Moser moved to approve, Rae Jean Walker seconded and the motion passed.
2. Treasurer David Orr reported there is $21,833.34 in our checking account and $36,244.09 in CD's.
3. Second Vice President Lanelle Bishop reported the Holiday Party on December 7 was a great success! 98 people attended.
4. Membership Chair Marie Harris reported via email that we have 235 members.
5. AOS Chairperson Kris Morton reported that Dick Pippen is doing better and will be going home soon.
6. New Business:
    a. Stu Rubin discussed our January Speaker, Elaine Gates, and that her program would be about preparing cut flower exhibits, container exhibits and tabletop exhibits. She will have a budget of $200.00. All creations will be added to the raffle table.
    b. Rae Jean Walker will contact John Ervin to see if he will be the Orchid Doctor at the January 4, 2024 meeting and demonstrate mounting.
    c. Education Director Chuck Ferber discussed the Illinois College intern program and that they will be presenting their Ghost Orchid research update at our July meeting.
    d. Chuck Ferber also discussed the recent Bylaws Committee Meeting participated in by Rae Jean Walker, Richard Davenport, Stu Rubin and Chuck Ferber. The committee approved changing the title of Newsletter Editor/Publisher Chair to Communications Chair and discussed other additions and deletions to the Bylaws. Karen Davenport, Secretary will type up new draft of the Bylaws.
    e. Stu Rubin advised the Board that he has an intern lined up to work on NOS communications to assist the Communications Chair, Bob Castonguay. A motion was made to allow Stu to contact the intern and ask for her help, gratis. Karen Davenport moved to pass the motion, Chuck Ferber seconded and the motion was passed. Stu will be the coordinator with the intern.
    f. The Date of the next Board meeting will be January 9, 2024 and all future meetings will be on the second Tuesday of the month.
    g. Karen Davenport moved to adjourn the meeting, Jim Rawson seconded and the meeting was adjourned at 7:15 p.m.

SHOW COMMITTEE
Meeting Minutes

1. Stu Rubin discussed the Memorandum of Understanding with Naples Botanical Garden and that we still have not received the draft from them. Stu and Richard Davenport will contact Donna McGinnis.
2. Stu advised that the Vendor Show Invoices were sent out; Plant Vendors at $800.00 and Supply Vendors at $700.00.
3. There were discussions that NBG has advised they would like three full days of the Show and Sale. This impacts a lot of planning and the following was decided:
   a. Setup will be on Tuesday, February 13.
   b. ALL plants, cut flower displays, container and tabletop displays will be registered on Wednesday, February 14.
   c. AOS judging will be Thursday February 15.
   d. Show and Sale will be Friday February 16 through Sunday February 18.
   e. Stu advised that Nick Ewy from NGB will provide an education exhibit and Richard Davenport advised John Finer from GCOA will provide an education exhibit.
   f. Stu discussed Sponsors and asked the Board to help. Bob Castonguay has been sending out Sponsorship Solicitation Letters to all local businesses and there have been responses.
   g. There were discussions regarding some of the categories on the Show Schedule. Sue Roehl moved to remove the seedling categories, Stu Rubin seconded and the motion was passed.
4. Second Vice President, Lanelle Bishop, discussed food requirements for the Show. She will be working with Erin Wolfe Bell from NBG. Lanelle requested a check for her food budget in advance of $3000.00. Karen Davenport moved to advance this money, Stu Seconded and the motion passed.
5. Stu Rubin moved to adjourn the meeting. Richard Davenport seconded, the motion was passed and the meeting was adjourned at 8:00 p. m.

Respectfully submitted
Karen Davenport, Secretary