BOARD OF DIRECTORS
Meeting Minutes
February 5, 2024
Forest Glen Golf and Country Club Community Center

President, Richard Davenport, called the meeting to order at 6:30 p.m.

In attendance were David Orr, Stu Rubin, Terre Morre, Richard Davenport, Sue Roehl, Linda Van Blerkom, Jim Rawson, Rae Jean Walker, Marie Harris and Karen Davenport.

Prior to the official meeting:

There was discussion among the Board regarding having a Silent Auction and Raffle. The Silent Auction will consist of four or five offerings while the Raffle will consist of at least three orchid baskets per day, some of which will include gift cards from local businesses.

1. Meeting Minutes from January 9, 2024, were reviewed. Rae Jean Walker moved to approve the minutes, Marie Harris seconded, and the motion passed.
2. Treasurer Report: David Orr advised that the checking account balance is $18,598.16 and the CD account balances are $36,442.00. There were general discussions regarding how monies are deposited and disbursed.
3. Membership Report: Marie Harris reported we currently have 188 paid members. There are also 18 Culture Class registrations.
4. Update and Revision of NOS Bylaws: There was general discussion regarding several areas within the Bylaws that will require further review. It was decided that approval of the Revision of the NOS Bylaws would be postponed.
5. Scholarship Application Status: There was discussion regarding the information posted on the NOS Website versus the actual Scholarship Application. It was determined that a Scholarship Committee is needed to review NOS objectives and that the current Application may need to be modified. This Board issue was tabled. In the meantime, Richard Davenport will speak to Kit Kitchen-Maran, a previous NOS member who spearheaded NOS becoming involved in local orchid research, conservation, and preservation.
6. The next Board meeting will be Monday, March 11, 6:30 p.m., at the Forest Glen Golf and Country Club Community Center.
7. Sue Roehl moved to adjourn the meeting and Stu Rubin seconded. The meeting was adjourned at 7:45 p.m.

SHOW COMMITTEE MINUTES

1. Stu Rubin discussed the Memo of Understanding with the Botanical Garden. He advised that there was not a signed agreement as of the meeting. Stu, Richard Davenport and Jim Rawson were scheduled to meet with the Garden on February 8.
   a. Donna McGinnis, CEO of the Garden, sent a proposed "Operating Agreement." Richard Davenport sent the revised agreement to all Board members for approval. The NOS Board approved the Operating Agreement. The Operating Agreement was signed and returned to NBG on February 8, 2024.
2. Stu advised that all vendors had paid the Show Fees.
3. Terre Moore, Second Vice President, will drop off Show Rack Cards at local Naples' hotels.
4. Decorations for the Show were discussed.

5. Stu reviewed the Show Schedule:
    a. Tuesday, February 13: Setup will be at 10:00 a.m. (James Rich will pick up the NOS Trailer from the church at 8:00 a.m. to deliver to NBG)
    b. Wednesday, February 14 – 9:00 am until 5:00 pm: Plant and Exhibit Registration
    c. Thursday, February 15, 11:00 am: Judges Lunch. Judging will begin at noon. Clerks should report to Kapnick Hall at 11:00 a.m. for assignments and review of responsibilities.
    d. Friday through Sunday, February 16-18: Show and Sale begins at 8:00 a.m. for NBG and NOS members. Show times for all other attendees will be 9:00 a.m. umtil 5:00 p.m. Takedown begins at 5:00 p.m. on Sunday.
    e. There were general discussions including signage, Rack Card distributions, Membership Table, etc.
    f. Stu will order more NOS Hats as we are sold out of previous inventory.
    g. Some of the excess Motes Orchid Growing Books purchased for the Culture Class will be sold at the Membership table during the Show.
    h. David Orr requested approval to withdraw $5,000.00 from the NOS checking account for cash awards for the Show. Rae Jean Walker moved to approve the request, Marie Harris seconded and the motion was passed.
    i. Jim Rawson discussed the Show advertising including TV ads, ads in the AOS magazine, and in Florida Weekly.
    j. Jim also discussed the changes in cash awards for the Show and the removal of several plant categories.
6. Terre Moore, Second Vice President, discussed possible club trips to orchid nurseries and Orchid Shows. She will research bus companies.
7. Richard Davenport discussed the Culture Class presenters. Richard advised the Board that John Finer, The Orchid Propagator and a GCOA member, has agreed to be part of the "Introduction to Orchids" class along with Richard Davenport on Saturday, March 2.
8. Richard Davenport moved to adjourn the meeting, Stu Rubin seconded and the motion was passed. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,
Karen Davenport, Secretary