Board of Directors Meeting Minutes

July 13, 2021

Forest Glen Clubhouse

3855 Forest Glen Blvd, Naples, FL 34114 (Enter at Collier Blvd. Gate)

1. In attendance: Richard Davenport, Karen Davenport, RaeJean Walker, Lanelle Bishop, Sue Roehl, Dick Pippen, Marilyn Moser, Jim Rawson, Carolyn Booker
2. Monthly reports for June, 2021 – Treasurer, Membership were submitted prior to meeting; $18,216.38 in checking; ~$60k in CDs
3. Corrections to Minutes from June 10, 2021 meeting; Date on minutes should be June 10, 2021; prices for classes $75 and $120; Carolyn Booker will present on Catesetums at the Orchid class - Carolyn Booker motion to approve, seconded by Marilyn; passed unanimously
4. Staffing and volunteer needs

    a. Treasurer - no applicants yet
    b. Membership - division into three separate functions per Veronica Catrombon's memo (sent by email to board); have 45 new members; need to fill these positions, new members may be interested
    c. Plant registration volunteer team - right now not many plants; Sue Roehl offered to work plant table and RaeJean will do raffle table
    d. Food service chair - do we even need this? Due to Covid, we will now only provide water. Members may bring their own snacks or food. Motion by Sue Roehl to discontinue food service and do away with chair position; seconded by RaeJean Walker; passed unanimously. This needs to be included in the newsletter
    e. Diana Ginotti has agreed to be Historian; Marilyn asked her and she agreed
    f. Speakers - Elaine Gates offered to speak at our October meeting

3. Orchid Doctor - progress report - Kit has been doing from Alaska

4. Orchid culture classes – Winter 2022 - generates new members and publicity
    a. Location – Naples Botanical Garden
    b. Class pricing for NOS members and non-members. Membership incentives - prior pricing was $75 for members and $120 for non-members
    c. Staffing & speakers - need a chair to coordinate and need to firm up speakers
    d. Computer and projector support
    e. Hand outs and other printed materials - Dick has all materials and presentations on a flash drive and will provide to new chair (TBD)

5. NOS / NBG February 2022 Show
    a. Memorandum of Understanding with NBG – three year term; Jim presented an analysis of the financial results of the show; past practice was a simple formula where NBG gave us all of the gate income; then they changed it to half of the gate income; now they are proposing to also apply their costs against the amount distributed to us; Jim reviewed the expenses of NBG and NOS and came up with a proposed flat percentage of gross instead; Jim will talk to NBG next week;
    b. Show and Sale locations - different locations so sale could start even while judging is going on
    c. Number of vendors, type, entry fee pricing structure; 2 vendors for sure now, maybe 2 more; vendors will be on the lawn outside; storage in the back room; NBG provides tents and table for vendors;
    d. Vendor's displays - might change to table tops rather than floor displays
    e. AOS judging arrangement - Judging is in the works; possibly 3 judging teams; need to file application soon to get on AOS calendar
    f. Registration team
    g. Display set up & take-down - need a big crew; David Orr does schematics for layout;
    h. Awards tracking and payment
    i. AOS award photography - Brian Munk is out; discussed with Tom Kowolski; fixed fee for first 4 photos, then per plant thereafter ($20-30 per); if not him, Dorothy should be able to suggest others
    j. Need show theme - start asking for ideas in Sept

6. NOS Holiday party
    a. Location: Moorings Presbyterian Church reserved for December 2, 2021.
    b. Pot luck vs. catering – NOS gets ham and turkey; have members bring sides
    c. Holiday plant gift

7. Bus trip - Oct 2 bus trip to Tamiami Orchid Show; sharing bus with 4 other clubs; $30 for bus trip and entrance fee; Redlands May 13-15, 2022
8. Marilyn presented an item received from AOS (a metal dish with ceramic orchids on it) and we received 2 tickets to the centennial; these could be raffled; Marilyn suggested having Karen and Richard go as NOS representatives
9. Set Date and location for next Board meeting - RaeJean offered community room, but has to be on Tues night at 6:30; next meeting will be on Sept 21 at 6:30pm at Forest Glen community center, 3855 Forest Glen Blvd
10. Adjourned 8:44pm