BOARD OF DIRECTORS
Meeting Minutes
September 21, 2021
Forest Glen Golf and Country Club Community Center
Naples, Florida

Meeting called to order by Richard Davenport at 6:33 p.m.

In attendance: Richard Davenport, Jim Rawson, Marilyn Moser, Sue Roehl, Lanelle Bishop, Carolyn Booker, Kris Morton, Rae Jean Walker, Dick Pippen, Karen Davenport and Mary Jo Shively via speaker phone.

Minutes of July 13, 2021 meeting approved.

Monthly Reports for September 2021

1. Treasurer's Report: $14,539.19 in checking account and $44,751.13 in CD.

2. Staffing Needs
   a. Discussions held regarding replacement of the Treasurer, Sheila Demkovich, by outsourcing to a CPA or bookkeeping firm doing non-profit work. Jim Rawson has contacted a company and is awaiting a callback. Other companies will be considered. If the Treasurer position is eliminated there would only be 12 voting BOD members, without a tiebreaker.
   b. It was suggested the Bylaws may need to be changed to add Immediate Past NOS President as a voting Board Member.
   c. The term of office of the one, two and three year directors and how they're terms are implemented was discussed.
   d. Nominating Committee proposed the following:
      Second Vice President : David Orr
      Membership: Mary Lane
      Treasurer: To be outsourced
      Education: Nominating Committee to ask Kit Kitchen Moran to continue
      Secretary: Rae Jean will contact Becky Troop

3. Orchid Doctor
   a. Twyla Leigh and Kris Moton are due $50.00 gift certificates for being Orchid Doctors. This will be referred to Sheila Demkovich.

4. Orchid Culture Classes
   a. Dick Pippen advised dates for classes would be Saturdays from 9:30 a.m. – 12:30 starting January 8 and ending February 12.
   b. All classes will be in NBG's Buehler Hall except on January 22 when that class will be in Kapnick Hall due to NBG prior scheduling commitment.
   c. Dick suggested limiting the participants to 40.
   d. Discussion was held regarding who the speakers/presenters would be.
   e. Richard Davenport will be picking up three cases of the new Martin Motes orchid culture book at the Tamiami International Orchid Show from Bart Motes.

f. The Club paid for two cases and Motes Orchids is giving NOS an extra case; 60 books totaling $600.00. This book will be given to all participants in the Culture Class. The excess books not used for the class will be sold for $25.00 versus the retail price of $29.95.

5. Member Meeting Speaker
   a. Discussions regarding payment to NOS members when they are a guest speaker at 50% of the external speaker fee.
   b. Lanelle Bishop moved to pay $150.00 to NOS members as program speakers. Rae Jean seconded. Motion passed.
   c. Fred Clark will be November speaker and he will be speaking on Australian Dendrobiums.

6. NOS/NBG February 2022 Show
   a. Show Theme: Jim Rawson will bring Show Theme Suggestion Box to October 7th NOS meeting. His personal email address will also be given out for anyone who would like to make suggestions via email.
   b. Discussions followed concerning volunteers and sign-up sheets. Kris Morton will coordinate the sign-up sheets.
   c. Show Location: Kapnick Hall for both vendor and member plant displays.
   d. Vendors will set up outside with tents provided by the Botanical Garden.
   e. In lieu of floor displays, each plant vendor will provide a Table Top Display inside Kapnick Hall.
   f. There will be 5 plant vendors, 1 orchid supply vendor and 1 equipment vendor.
   g. There were additional discussions regarding adding a new tent for up to 3 smaller vendors on a daily basis of $200.00 per day fee. This was approved in concept subject to NBG approval.
   h. AOS Judging Arrangements: Jim Rawson contacted AOS Head Judge Dorothy Wood of the AOS West Palm Beach Judging Center concerning judging for the show. She agreed to provide judges for the Show and Jim will submit appropriate applications.
   i. Show Timeline: Jim Rawson suggested continuing with
      - Wed Setup (Feb 23)
      - Thursday Plant Registration with reservations (Feb 24)
      - Friday morning AOS Judging
   j. Sale Times:
      - Friday 2/25: 8:00 – 5:00 Vendors open at 8:00 a.m. for Botanical Garden Member sales and 9:00 a.m. for all guests.
      - Saturday 2/26: 8:00 – 5:00 same as above
      - Sunday 2/27: 8:00 – 5:00 same as above
   k. Show Times. Upon completion of the AOS judging Friday morning, the Kapnick Hall doors will open to the public. This is planned at approximately noon. It is planned to open to the public while award distributions are still in process. Saturday and Sunday show times will be 8:00 – 5:00.

7. Board Meeting Location and Dates
   a. Tentative October meeting is third Tuesday, October 19 at 6:30 p.m. in the Forest Glen Community Center. Rae Jean will confirm date as there were some discussions regarding conflicts with third Tuesdays.

8. NOS Holiday Party

a. Covid restrictions for the Holiday Christmas Party on December 2 were discussed. It is not feasible to have potluck foods and offer reasonable assurances of food safety. Full catering was discussed as an alternative.
b. Kris Morton moved to have a regular club meeting on December 2 in lieu of the Holiday Party, but with holiday decorations and distribution of the annual gift orchids. Marilyn Moser seconded. Motion passed. This change will be discussed at the October 7th and November 4th NOS meetings, announced in the November Newsletter and an E-Blast reminder will be sent later in November.
c. Lanelle Bishop will contact the church and request that the December 2 event be moved to the gym.
d. Dick Pippen will be the guest speaker for the December meeting.
e. A motion was made by Rae Jean Walker for Jim Rawson to purchase the holiday giveaway plants from Kalapana Orchids for NOS members at a cost not to exceed $1,000.00. Sue Roehl seconded. The motion was passed.

9. Meeting adjourned at 8:33 p.m.