BOARD OF DIRECTORS
Meeting Minutes
May 24, 2022
Forest Glen Golf and Country Club Community Center

Meeting called to order at 6:29 p.m.

In attendance: Dick Pippen, Richard Davenport, Stu Rubin, Kris Morton, Jim Rawson, Carolyn Booker, Rae Jean Walker, Sue Roehl, Suzanne Fundingsland and Karen Davenport.

Minutes from April 25, 2022 reviewed with no revisions. Sue Roehl moved to approve Minutes. Carolyn Booker seconded. Motion passed.

1. Treasurer Report: David Orr was not present but sent an email which Richard Davenport shared with the Board.
   - There is $16,520.61 in the checking account and $34,800.51 in CD's.
   - David requested Board approval to pay the invoice for Storage Rental of $960.00 for the year. Karen Davenport moved to approve payment of the invoice. Rae Jean Walker seconded. Motion unanimously approved.
2. Membership:
   - Suzanne Fundingsland advised the Board that NOS currently has 208 members.
   - Richard Davenport discussed the issue with Family Memberships. It seems the current listing system does not list both family members' contact information. It was agreed that the Membership Committee will look into this.
   - Suzanne Fundingsland discussed the new Membership Name Tags. She is not sure who will be in charge of printing these tags and discussions followed. The goal is to start using these new Membership Tags at the July 2022 monthly meeting.
3. Orchid Doctor:
   - Rae Jean Walker advised the Board that Carolyn Booker will be the Orchid Doctor for the June 2, 2022 monthly meeting. The subject will be Orchid Q & A.
   - The Newsletter will advise members that if they need advice regarding a diseased/insect infested plant, they need to bring the plant or part of the plant in a sealed Ziploc bag.
4. Publicity: Mary Jo Shively not present so there was no report.
5. Holiday Party:
   - Lanelle Bishop was not present, so Carolyn Booker presented Lanelle's Holiday Party ideas.
   - Lanelle's research revealed that we paid Moorings Presbyterian Church $1,225.00 for renting Moss Hall for our 2020 Holiday Party.
   - The 202l Holiday Party was held in the gymnasium for a cost of $150.00
   - Based on the above numbers, Lanelle suggested we have the 2022 Holiday Party in the gymnasium and offer sandwiches, individually bagged chips, coffee, cold drinks, and cupcakes.
   - The Board agreed to discuss this at our September Board meeting.

6. Education: The Election Committee will continue to find a member to fill this position.
7. Show Committee:
   - Jim Rawson advised that NOS received a check in the amount of $11,349.00 as our share of proceeds for our 2022 Show.
   - There were discussions relating to how the Garden arrived at this number.
   - Richard Davenport suggested that we include educational classes at our 2023 Show. Concerns of location were discussed.
   - Dick Pippen suggested we may need to increase Vendor fees.
8. Monthly Membership Meeting Setup/Takedown:
   - Richard Davenport and Karen Davenport discussed the many tasks involved for each monthly meeting.
   - Volunteers are needed for Vendor assistance before and after meeting, setting up plant display, vendor, raffle, membership, plant doctor tables etc. Stu Rubin volunteered for the June meeting. Volunteers will be needed for future meetings and this will be addressed in the Newsletter.
9. Richard Davenport advised the Board that he had received an email from Veronica Catrombon advising that she will be retiring from the Newsletter Editor position as of December 1, 2022. The December Newsletter will be her final edition. The Nominating Committee and all the Board will begin a search for Veronica's replacement.
10. Change in Monthly Plant Registration Procedures:
    - Karen Davenport presented and explained the new Plant Registration Tag mockup, new Monthly Plant Registration Procedures and new Plant Table Registrar Procedures that she, Carolyn Booker and Stu Rubin worked on.
    - A few suggestions/changes were discussed.
    - Richard Davenport advised that the new Plant Registration Tag has been ordered for a cost of $498.00.
    - Rae Jean Walker moved to adopt the new registration procedures effective July 1, 2022, and to approve the purchase of the new Plant Registration Tags. Suzanne Fundingsland seconded. The motion was unanimously approved.
11. Update NOS Monthly Plant Table Rules:
    - In discussions after the meeting between Sue Roehl, the NOS Webmaster, and Karen Davenport, it was decided that since the Monthly Plant Registration Procedures are going to be changed to reflect the new approved procedures effective July 2022, we should wait to add information about size of Species flowers until that time. Since Dick Pippen submitted the PDF for this information, he will be consulted about an update.
12. Reallocation of Grant Monies
    - Richard Davenport advised the Board that he had spoken to Dr. Lawrence Zettler concerning the allocation of Grant monies to Dr. Brent Chandler. Since Brent is having medical issues and is unable to travel to Florida this summer for research on orchid conservation and preservation, Larry Zettler will take his place.
    - Discussions were held concerning the reallocation of the Grant monies.
    - Sue Roehl moved to redistribute the Grant monies from Brent Chandler to Larry Zettler. Carolyn Booker seconded. It was unanimously passed by the Board.

- There were additional discussions concerning Dr. Mujica and his wife traveling from Cuba to Naples in the Fall.
- It was recommended that the Board wait to hear if the Mujica's are able to travel to Naples and that the Board would then offer Grant monies towards their travel and lodging expenses.

13. Jim Rawson advised that he had numerous leftover plants that were purchased from Kalapana Orchids for our Holiday Party and Culture Classes. He would like to bring them to the June monthly meeting and offer them at NOS cost plus shipping charges. The Board agreed this was a good idea.
14. Date and Location of next Board of Directors Meeting:
    - The next BOD meeting will be on Tuesday, June 14, 2022 at the Forest Glen Golf and Country Club Community Center, 6:30 p.m.
    - There will be no Board of Directors meetings in July and August. Meetings will resume in September.
15. Stu Rubin moved to adjourn the meeting. Suzanne Fundingsland seconded. Motion passed. Meeting was adjourned at 7:55 p.m.