

**BOARD OF DIRECTORS**  
**Meeting Minutes**  
**January 24, 2002**  
**Forest Glen Golf and Country Club Community Center**  
**Naples, Florida**

In attendance: Richard Davenport, Karen Davenport, Dick Pippen, Jim Rawson, Kris Morton, Marilyn Moser, Lanelle Bishop, Rae Jean Walker, Sue Roehl, Veronica Catrombon, Joan Planta, Stu Ruben, David Orr.

Meeting called to order at 6:34p.m.

Minutes from November 15, 2021 meeting were reviewed and approved.

Joan Planta our new Membership Chair and Suzanne Fundingsland as new Director were approved by acclamation and welcomed by the Board.

**Monthly Reports for January 2022**

1. Treasurer: David Orr received all Treasurer documents from Sheila Demkovich, our outgoing Treasurer. New signature cards were signed at Regions Bank by Richard Davenport, David Orr and Jim Rawson. TIAA signature cards still need to be signed. David advised he did not have a computer to use for his Treasurer duties and after discussion it was Board approved that David should purchase a computer for approximately \$850.00 for his use and a laser tank style printer for the Club use. Rae Jean moved to allow David to make this purchase and Sue Roehl seconded. Motion passed. There was discussion regarding general purchase approvals for all items reviewed. Purchases under \$300 do not need Board approval. Purchases over \$300 do need Board approval. The form to be used was passed out to several members.
2. Participation by GCOA at our upcoming "Orchids As Art" Show at the Botanical Garden was discussed. Richard Davenport stated that there was concern that since we have fewer members bringing in plants that it would be a good idea to invite GCOA to participate in our show. It was discussed by their Board and approved and announced before our Board meeting. After much discussion about their participation, Rae Jean Walker moved to approve GCOA participation in our Show and Kris Morton seconded. The motion was passed.
3. Kris Morton discussed volunteer needs for our Show. She will bring the Sign-Up Sheets to the next meeting. Several members from GCOA have already signed up to volunteer.
4. Membership: Since the 2021 memberships expired 1-1-22, we currently have 105 members, including both renewals and new memberships. Veronica Catrombon and Joan Planta will use Zoom conference calls for discussion and tutorial programs for transfer of the Membership duties. Veronica discussed the various responsibilities of the Membership Chair and her thoughts for dividing the job including collection of monies for badges, membership, etc. that would be helpful when Joan is not in Naples during the off-season. Joan will consider Veronica's recommendations.
5. Newsletter Update: Kris Morton has been having six hard copies printed for \$27.00 for members without email capability. Jim Rawson suggested using his printing company contact because it would cost less. The Board agreed to try this suggestion and Rae Jean volunteered to pick up the copies and mail to appropriate members.
6. Culture Class: Dick Pippen reported that with the change in Culture Class dates he had mailed notices to all registered participants with only one having to withdraw from the class. Dick feels that there will be more registrations as a result of advertising at the "Orchids As Art" Show at the Garden.
7. There were discussions regarding the Naples Garden Club Garden Show in March. There would be an NOS Tent that would need to be manned from 8:00 a.m. until 5:00 p.m. for the two-day show. This item was tabled until after our Show.
8. Tamiami Orchid Show Bus Trip: Lanelle Bishop advised that the bus had been cancelled and that everyone was refunded their money.

- 9.** The NBG Orchid Doctor Program at the Garden was discussed and because of poor turnout and the volunteer time required, it might not be prudent to continue it.
- 10.** Education:
  - Rae Jean Walker advised that Kit Kitchen-Maran would continue to be Education Chairperson and will also continue to recruit NOS members for our Orchid Doctor Program preceding our monthly meetings. Mark Hudak will be the speaker at our February meeting.
  - Richard Davenport provided a letter from Lawrence Zettler of Illinois College regarding continued funding for Ghost Orchid research. After Board review, Lanelle Bishop proposed and moved to increase the budget from \$3,000 to \$4,500.00. Joan Planta seconded and the motion was passed.
- 11.** Karen Davenport discussed GCOA orchid plant registration procedures. She suggested using some of their ideas but also suggested tabling this item until after our Show in February.
- 12.** Board of Directors Meeting Date: The next BOD meeting is Thursday, February 10, at 6:30 p.m. at the Forest Glen Community Center.
- 13.** Lanelle moved to adjourn the meeting, it was seconded by Sue Roehl and the motion passed. The meeting was adjourned at 8:02 p.m.

Respectfully Submitted by Karen Davenport

**SHOW COMMITTEE**  
**Meeting Minutes**  
**January 24, 2022**  
**Forest Glen Golf and Country Club Community Center**  
**Naples, Florida**

In attendance: Richard Davenport, Karen Davenport, Jim Rawson, David Orr, Kris Morton, Rae Jean Walker, Marilyn Moser, Lanelle Bishop, Joan Planta, Sue Roehl, Veronica Catrombon, Dick Phippen and Stu Ruben.

Meeting was called to order at 8:12 p.m.

1) Show Report:

- Jim Rawson reminded everyone the show was in five weeks.
- He reported there is an upcoming meeting with Garden personnel, Jim Rawson, David Orr and Richard Davenport on February 4, 2022.
- So far there are six confirmed judges. The senior judge advised Jim not to send additional invitations out until about three weeks before the Show.
- There will be four groups of judges.
- There are seven major vendors with monies from all but one.
- Jim advises that there should only be two vendors at each of the three additional one-day tables. Invitations have been sent out.
- There was discussion concerning the laser printer needed for our Show. It had been discussed and approved in the BOD meeting earlier that David Orr would buy a new tank printer when purchasing the computer for the Treasurer responsibilities.

2) David Orr reported that the Show Budget would be the same as the Show Budget in 2020.

3) There was discussion concerning the vendor displays.

4) Pre-registration of plants for the Show was discussed. So far Marilyn Moser, Sue Roehl, Sheila Demkovich, Dick Phippen and Jim Rawson will be doing registrations.

5) Plant Registration Sign Up sheets will be available at the February monthly meeting for those members bringing in multiple plants.

6) The Plant Registration Forms will be available to members at the February 3 meeting.

7) Kris Morton suggested a 4:30 cutoff time for plant registrations.

8) Awards: We have the AOS Awards and Judges Awards. Need to check storage unit to be sure we have enough blue, red and white ribbons. Richard Davenport, David Orr and Jim Rawson will go to storage unit to verify.

9) Raffle Baskets: Karen Davenport discussed the number of baskets needed, the budget for orchid/plant purchases and possible vendors. Karen will call Jim Longwell for suggestions and David Orr will contact Sun Bulb.

10) Publicity:

- Mary Jo Shively advised Jim Rawson that Rack Cards will be available at the February meeting.
- Mary Jo also advised that TV advertising is going in for production.
- Mary Jo is working with the printer and our Show Programs should be available soon.

11) Vendor signage was discussed.

12) Sponsors: Stu Rubin reported progress so far. He used contact lists from previous Shows and he has approximately \$3900.00 pledged, plus raffle items. He will continue to obtain additional sponsors.

13) Food: Lanelle Bishop has organized snacks/refreshments for volunteers on setup day, plant registration day and for volunteers Clerking for the judges on Friday. We will be providing light breakfast items including coffee and Box Lunches for the judges and clerks on Friday.

14) David Orr moved to adjourn meeting. Karen Davenport seconded. Motion passed and meeting adjourned at 9:25 p.m.

Respectfully Submitted by Karen Davenport