**BOARD OF DIRECTORS**
**Meeting Minutes**
**November 15, 2021**
**Forest Glen Golf and Country Club Community Center**
**Naples, Florida**

In Attendance: Richard Davenport, Karen Davenport, Jim Rawson, David Orr, Kris Morton, Rae Jean Walker, Marilyn Moser, Sheila Demkovich, Dick Pippen, Sue Roehl and Mary Jo Shively.

Meeting called to order by Richard Davenport at 6:38 p.m.

Minutes from October 28, 2021 meeting reviewed and approved.

**Monthly Reports for November 2021**

1. Treasurer Report from Sheila Demkovich. $10,447.00 from matured CD deposited into checking account. Will be reflected in next statement. Sheila mentioned she had provided a check for $200.00 for Membership Chairman expenses and wondered where the envelopes, stamps etc. are. Sheila will research.
2. Membership Report: Still need to fill position. Dick Pippen mentioned someone that Rae Jean Walker will contact.
    a. Mary Jo Shively will be in charge of Greeter Table and arrange for someone to be there each meeting. Stu Ruben will do January.
    b. Sheila Demkovich mentioned a Reconciliation form that Veronica Catrombom used when collecting any monies that she would then give to Sheila. Sheila will call Veronica to see if she still has any of these forms. Whoever the Greeter will be each month will be responsible for using this form and turning in to Sheila.
    c. Veronica Catrombom emailed the membership numbers: For 2021 there are 182 members including 50 new members. For 2022, twenty-three members have paid.
    d. There was discussion regarding including a "Volunteer" Informational form with new membership packets. It used to be part of the Membership Application but has not been used for a while.
    e. Board of Directors "Director" positions clarified. Three Year Director-Carolyn Booker, Two Year Director-Rae Jean Walker, One Year Director-Suzanne Fundingsland. There was also clarification that the Publicity Position (Mary Jo Shively) is a Voting position on the Board.
3. Orchid Doctor: Kit Kitchen-Moran emailed two documents, one was the Sign-Up Sheet for the monthly speaker including people already signed up, and the other form was a blank Sign-Up Sheet she would like to have at all meetings. It was also discussed that a microphone of some sort needs to be available to the Orchid Doctor. Sheila Demkovich reported that $500.00 ($50.00 for each speaker) has been paid out so far.
4. Orchid Culture Class: Dick Pippen says he has 11 people signed up and expects 20-25 people to participate. We need to continue to announce at our monthly meetings. Karolyn Hall has agreed to present the Catasetum portion of the classes.
5. Holiday Party:
    a. Lanelle Bishop advised the cake has been ordered. She and Richard Davenport picked up all the holiday boxes from the storage unit so that she can inventory what we have and what she will then need to purchase.
    b. Jim Rawson has ordered 60 Holiday Gift plants from Kalapana. We will offer rain checks if we run out of plants. They will be given out at the end of the party as members leave and

we will use a check-off list. It was clarified that ONLY members will receive plants. It was suggested that on the Holiday Party E-Blast we remind members to wear their name tags.

c. Raffle: There will be two baskets and two Donated Vandas (from The Ginocchio's) on the Raffle Table.

6. As a new item of Business, there were discussions regarding printing of the Newsletter for several members and what would be more feasible regarding printing charges. Rae Jean Walker will do the December newsletter as a test.
7. Board of Directors Meetings:
   a. There will be no December BOD meeting.
   b. The January meeting will be January 27 at our usual location.
   c. The February meeting will be in the usual location on February 10 instead of the 24th because of Show.
8. There were casual discussions regarding the possibility of merging NOS with GCOA. It was agreed there should be a committee from each club to pursue this possibility after the first of the year.
9. Marilyn Moser moved to adjourn the meeting and Rae Jean Walker seconded. The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Karen Davenport
Secretary

**SHOW COMMITTEE**
**Meeting Minutes**
**November 15, 2021**
**Forest Glen Golf and Country Club Community Center**
**Naples, Florida**

In Attendance: Richard Davenport, Karen Davenport, Jim Rawson, David Orr, Kris Morton, Rae Jean Walker, Marilyn Moser, Sheila Demkovich, Dick Pippen, Sue Roehl and Mary Jo Shively.

Meeting called to order by Jim Rawson at 7:47 p.m.

1. Show Chair Report
    a. Show Theme: Jim asked everyone to vote for their top five choices for the theme from the entire list of suggestions. It was narrowed down to three choices and by popular vote, the Show Theme will be **Orchids As Art** submitted by Ann Marie Fox. She will be given a $50.00 gift card.
    b. Awards for AOS have been ordered.
    c. Other awards have been ordered.
    d. Three Day Plant Vendors: Krull-Smith, Odom's, Mac's, Bredren and Springwater. Red Hawk Nursery will work in conjunction with Springwater.
    e. Just One More will be one of the One Day Vendors.
    f. Supply Vendors will be OFE and Bactra
    g. Jim is working on judges for the Show.
    h. Photographer will be Tom Kuligowski.
2. Sheila will email everyone the Budget from the 2019 Show.
3. Mary Jo will start publicity/advertising since we have a Theme. TV production will be coordinated with Ann Marie Fox at Waterman Broadcasting. There will be approximately 45 ads. Sheila said Ann Marie requires a retainer check and she and Mary Jo will coordinate that. Mary Jo will also research using Latin Radio advertising. It was suggested that there shouldn't be print advertising.
4. Monetary Awards will be the same as they were for the 2019 Show.
5. David Orr passed out a proposed Flow Chart for the Show.
6. There will be Flower Baskets and Baskets of supplies for the Raffle.
7. Jim is looking for someone to be in charge of Sponsors. Rae Jean suggested Stu Ruben and perhaps one other person. Frank Ginocchio advised he will continue to be a sponsor.

Richard Davenport moved to adjourn the meeting and Mary Jo Shively seconded. Meeting adjourned at 8:38 p.m.